

**ANAHEIM UNION HIGH SCHOOL DISTRICT**

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, [www.auhsd.us](http://www.auhsd.us)

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**BOARD OF TRUSTEES  
Special Meeting Minutes  
Thursday, October 2, 2025**

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**1. CALL TO ORDER—ROLL CALL**

Board President O’Neal called the special meeting of the Anaheim Union High School District Board of Trustees to order at 3:30 p.m.

Present: Brian O’Neal, president; Jessica Guerrero, clerk; Annemarie Randle-Trejo, assistant clerk; Ron Hoshi, member; Michael B. Matsuda, superintendent; Jaron Fried, Ed.D., Brad Jackson, and Nancy Nien, Ph.D., assistant superintendents; and Karl H. Widell, District counsel.

Absent: Robert Saldivar, executive director

**2. ADOPTION OF AGENDA**

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees adopted the agenda. The roll call vote follows.

Ayes: Trustees Hoshi, Randle-Trejo, Guerrero, and O’Neal

**3. PLEDGE OF ALLEGIANCE**

Board President O’Neal led the Pledge of Allegiance to the Flag of the United States of America.

**4. PUBLIC COMMENTS, OPEN AND CLOSED SESSION ITEMS**

There were no requests for public comments.

**5. ITEM OF BUSINESS**

**SUPERINTENDENT’S OFFICE**

**Procedure for Filling Vacant Board Position**

Background Information:

Effective September 29, 2025, Trustee Katherine H. Smith resigned as a Trustee of the Anaheim Union High School District. Trustee Smith’s resignation has created a vacancy on the Board of Trustees. The term Trustee Smith was elected to does not expire until December 2028. The Board of Trustees will need to fill the vacancy created by Trustee Smith’s resignation.

Current Consideration:

Pursuant to Education Code Section 5091 and Board Policy 10221, the Board of Trustees is required to fill any vacancy by making a provisional appointment or by calling for a special election. The Board of Trustees must complete this process within 60 days of the vacancy. If the Board of Trustees does not make a provisional appointment or order an election within 60 days, the county

superintendent of schools will call for an election to fill the vacancy. Board Policies 10111 and 10221, as well as Education Code Section 5091(a) outline other procedural information on the filling of a Board vacancy.

Budget Implication:

A provisional appointment to fill the vacancy has no budget impact. A special election to fill the vacancy will require the District to fund the cost of a special election.

Action:

On the motion of Trustee Guerrero and duly seconded, the item was opened for discussion.

On the motion of Trustee Guerrero, duly seconded and unanimously carried, the Board of Trustees fully discussed this matter and approved to fill the vacancy by making a provisional appointment.

6. **CLOSED SESSION**

The Board of Trustees entered closed session at 3:38 p.m.

7. **RECONVENE MEETING AND CLOSED SESSION REPORT OUT**

7.1 **Reconvene Meeting**

The Board of Trustees reconvened into open session at 4:59 p.m.

7.2 **Closed Session Report**

Board Clerk Guerrero reported the following actions taken during closed session.

No reportable action taken.

8. **ADJOURNMENT**

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 4:59 p.m.

Approved  \_\_\_\_\_  
Clerk, Board of Trustees