



AGENDA

REGULAR MEETING

June 10, 2025 @ 3:30 p.m.

District Office, Board Room

This meeting will be digitally recorded

- ❖ **Instructions on Public Comments:** Persons wishing to address the Personnel Commission regarding an item scheduled for this meeting must submit the "Request to Address" card before consideration of that item. Persons wishing to address the Personnel Commission regarding an item within the Commissions subject matter jurisdiction but not scheduled on this meeting's agenda may speak during the Public Comments section by submitting the "Request to Address" card before the Commission reaches that section of the agenda. All speakers are limited to five (5) minutes.

PERSONNEL COMMISSIONERS: Mr. Paul Andresen, Ms. Susan Baltazar, and Ms. Audrey Cherep

I. General Functions:

A. Call to Order: Regular Meeting of the Personnel Commission, June 10, 2025.

B. Roll Call:

C. Pledge of Allegiance:

D. Approval of Agenda for Regular Meeting on June 10, 2025

Moved:
Seconded:
Vote:
Moved:
Seconded:
Vote:

E. Approval of Minutes for Regular Meeting on May 13, 2025

Exhibit A

F. Report from the Director of Classified Personnel:

This is an opportunity for the Director of Classified Personnel to report on items relevant to Personnel Commission.

1. General Comments

G. Personnel Commissioner Comments/Reports: This is the time during which a Personnel Commissioner may make a brief announcement or report on his/her own activities relative to Commission business. This is not a time for discussion.

If you will require an accommodation to participate in the Commission meeting, please notify the Personnel Commission Office at least 48 hours prior to the meeting.

I. Communications: The Communications section provides an opportunity for the Personnel Commission to hear from the individuals or representatives listed below.

1. AFSCME Report
2. CSEA Report
3. Middle Managers Association Report
4. Board of Trustees/Superintendent Report
5. Asst. Superintendent of Human Resources Report

J. Public Comments: Public Comments is the time when members of the audience may address the Personnel Commission on items not scheduled on the meeting's agenda. All speakers are limited to five (5) minutes. When there is a large number of speakers, the Personnel Commission may reduce the allotted time to three (3) minutes per speaker. The Brown Act (Government Code) states that Personnel Commission members may not engage in discussion of issues raised during "Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff.

II. Consent Calendar: Items are considered routine, require no discussion, and are normally approved all at once by the Personnel Commission. However, members of the Personnel Commission, staff, or the public may request an item be clarified and/or discussed.

*Moved:
Seconded:
Vote:*

A. Approval of Classified Personnel Eligibility List(s):

<u>List Establishment</u>	<u># Eligibles</u>
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Mechanic	12
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Exhibit B

<u>List Abolishment</u>	<u># Eligibles</u>
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None	
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<u>List Extension</u>	<u># Eligibles</u>
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(PC Rule §6.1.3.: *Duration of Eligibility Lists*)

Maintenance Service Worker	09
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Exhibit C

III. Action/Discussion Items/or Other Information:

A. Discussion Item(s): These items are submitted for discussion only. Any action that might be required will generally be scheduled for the next regularly scheduled meeting of the Commission.

None

B. Action Item(s): These items are presented for ACTION at this time.

None

C. Information Item(s): These items are placed on the agenda as information and do not require discussion.

- | | |
|---|------------------|
| 1. Active Recruitment Status Update | <i>Exhibit D</i> |
| 2. Advanced Step Placement Status Report | <i>Exhibit E</i> |
| 3. Items Submitted for Board Approval – May | <i>Exhibit F</i> |

IV. Next Regular Personnel Commission Meeting:
Tuesday, July 15, 2025 at 3:30 p.m. – *Board Room*

V. Closed Session:

- ❖ **Public Comments for Closed Session Items ONLY:** Persons wishing to address the Personnel Commission regarding an item scheduled for closed session must submit the “Request to Address” card prior to the start of closed session.

None

VI. Adjournment:
There being no further business to come before the Personnel Commission, it is recommended that the meeting be adjourned.

A. Approval of meeting adjournment at:_____

*Moved:
Seconded:
Vote:*

Submitted by:

Brandon Tietze
Secretary to the Personnel Commission
Executive Director, Classified

**ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION**

District Office Board Room
501 N. Crescent Way, Anaheim, CA 92803

MINUTES

REGULAR MEETING

May 13, 2025 @ 3:30 p.m.

District Office, Board Room

Electronically Recorded

Instructions on Public Comments: Persons wishing to address the Personnel Commission regarding an item scheduled for this meeting must submit the "Request to Address" card before consideration of that item. Persons wishing to address the Personnel Commission regarding an item within the Commissions subject matter jurisdiction, but not scheduled on this meeting's agenda, may speak during the Public Comments section by submitting the "Request to Address" card before the Commission reaches that section of the agenda. All speakers are limited to five (5) minutes.

PERSONNEL COMMISSIONERS: Mr. Paul Andresen, Ms. Susan Baltazar, Ms. Audrey Cherep

I. General Functions:

A. Call to Order: The Regular Meeting of the Personnel Commission was called to order at 3:30 p.m.

B. Roll Call: Commissioners Andresen, Baltazar, and Cherep were present.

C. Pledge of Allegiance: Commissioner Andresen led all in attendance in the Pledge of Allegiance.

D. Motion to Approve Agenda: May 13, 2025

It was moved and seconded to approve the agenda as submitted. The motion passed.

Commissioner	M	S		Yes	No	Abstain	Absent
Paul Andresen				✓			
Audrey Cherep	✓			✓			
Susan Baltazar		✓		✓			

E. Motion to Approve Minutes: April 8, 2024

It was moved and seconded to approve the minutes as amended. The motion passed.

Commissioner	M	S		Yes	No	Abstain	Absent
Paul Andresen				✓			
Audrey Cherep		✓		✓			
Susan Baltazar	✓			✓			

F. Report from the Director of Classified Personnel: This is an opportunity for the Director of Classified Personnel to report on items relevant to Personnel Commission.

- *Executive Director of Classified Personnel, Brandon Tietze, updated the Commissioners regarding recruitments and the related work being done in Human Resources – Classified.*
- *Mr. Tietze updated the Personnel Commission regarding the status of the upcoming Orangeview/Western consolidation.*
- *Mr. Tietze discussed the recently conducted staffing analysis, the role of the Personnel Commission in providing such analysis, as well as his informal recommendations to District Cabinet based on the analysis.*
- *Mr. Tietze announced the new Employee Development program forms as well as the Lead Stipend forms would soon be going live for use. Mr. Tietze thanked Assistant Superintendent of Human Resources, Brad Jackson, as well as CSEA for their work on these initiatives.*
- *Mr. Tietze discussed his intention to propose revisions to the Personnel Commission rules in the near future.*
- *Mr. Tietze discussed a workgroup established by the District to address how artificial intelligence should be used by staff and students.*
- *Mr. Tietze announced that the Personnel Commission's Salary Study recommendations were approved by the Board of Trustees at their April meeting. Mr. Tietze thanked the Board for their support of the recommendations.*
- *Mr. Tietze noted the upcoming Classified Employee of the Year awards ceremony.*
- *Mr. Tietze announced Human Resources Analyst, Eugene Gorenshteyn, as the nominee from Human Resources – Classified for Classified Employee of the Year.*

G. Personnel Commissioner Comments/Reports: This is time during which a Personnel Commissioner may make a brief announcement or report on his/her own activities relative to Commission business. This is not a time for discussion.

- *Personnel Commission Chairperson, Paul Andresen, discussed his experience at the PCASC workshop the night before.*
- *Mr. Andresen suggested that the Personnel Commission set aside some time in the coming months to conduct a performance evaluation of Mr. Tietze.*

H. Communications: This is an opportunity for the Director of Classified Personnel to present informational items of interest to the members of the Personnel Commission, which are not action items on the agenda.

1. AFSCME Report

None

2. Assistant Superintendent of Human Resources Report

None

3. Board of Trustees/Superintendent Report

None

4. CSEA Report

- *CSEA Chapter President, Heather Huttner, announced an upcoming celebration for CSEA employees.*
- *Ms. Huttner recognized Sr. Administrative Assistant, Cathy Huerta, as the recent recipient of CSEA's Unsung Hero award.*
- *Ms. Huttner noted that representatives from the Orange County Department of Education would be coming to AUHSD on May 21st to present Candice Hall with an award for being a Classified Employee of the Year finalist.*
- *Ms. Huttner stated that she was pleased that Mr. Tietze spoke to Cabinet regarding staffing.*

5. Middle Managers Association Report

None

- I. Public Comments:** Public Comments is the time when members of the audience may address the Personnel Commission on items not scheduled on the meeting's agenda. All speakers are limited to five (5) minutes. When there is a large number of speakers, the Personnel Commission may reduce the allotted time to three (3) minutes per speaker. The Brown Act (Government Code) states that Personnel Commission members may not engage in discussion of issues raised during "Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff.

None

- II. Consent Calendar:** Items are considered routine, require no discussion, and are normally approved all at once by the Personnel Commission. However, members of the Personnel Commission, staff, or the public may request an item be clarified and/or discussed.

A. Approval of Classified Personnel Eligibility List(s):

<u>List Establishment</u>	<u># Eligibles</u>
Employment Specialist	18
Instructional Assistant - Adult Transition	16
Instructional Assistant - Behavioral Support	12
Instructional Assistant - Behavioral Support	21
Instructional Assistant - Bilingual (Spanish)	17
Instructional Assistant - Deaf/Hard of Hearing	07

Instructional Assistant - Specialized Academic Instruction	13
Instructional Assistant - Specialized Academic Instruction	23
Instructional Assistant - Specialized Academic Instruction (Bilingual)	07

List Abolishment**# Eligibles**

None

List Extension**# Eligibles**(PC Rule §6.1.3.: *Duration of Eligibility Lists*)

None

It was moved and seconded to approve the Consent Calendar in its entirety. The motion passed.

Commissioner	M	S	Yes	No	Abstain	Absent
Paul Andresen			✓			
Audrey Cherep		✓	✓			
Susan Baltazar	✓		✓			

III. Action/Discussion Items/or Other Information:

A. Discussion Item(s): These items are submitted for discussion only. Any action that might be required will generally be scheduled for the next regularly scheduled meeting of the Commission.

1. 2025/2026 Personnel Commission Budget Report
2. Approval to open a public hearing, to discuss the 2025/2026 Personnel Commission budget.

It was moved and seconded to open the public hearing. The motion passed.

Commissioner	M	S	Yes	No	Abstain	Absent
Paul Andresen			✓			
Audrey Cherep	✓		✓			
Susan Baltazar		✓	✓			

Open public hearing at: 4:16 p.m.

It was moved and seconded to close the public hearing. The motion passed.

Commissioner	M	S	Yes	No	Abstain	Absent
Paul Andresen	✓		✓			
Audrey Cherep		✓	✓			
Susan Baltazar			✓			

Close public hearing at: 4:16 p.m.

B. Action Item(s): These items are presented for ACTION at this time.

1. Budget Approval

Recommendation: *Approve*

- a. Approval of the Personnel Commission Budget for the 2025/2026 fiscal year.

It was moved and seconded to approve Action Item 1 as submitted. The motion passed.

Commissioner	M	S	Yes	No	Abstain	Absent
Paul Andresen			✓			
Audrey Cherep		✓	✓			
Susan Baltazar	✓		✓			

2. Approval of Regular Personnel Commission meeting dates for the 2025/2026 fiscal year.

- *The item was amended to change the July Personnel Commission date to July 15th.*

It was moved and seconded to approve Action Item 1 as AMENDED. The motion passed.

Commissioner	M	S	Yes	No	Abstain	Absent
Paul Andresen	✓		✓			
Audrey Cherep		✓	✓			
Susan Baltazar			✓			

3. Professional Memberships

Recommendation: *Approve*

- a. Approval of the expenditure of Personnel Commission funds, in the amount of \$3,425.00, for membership in the Cooperative Organization for the Development of Employee Selection Procedures (CODESP) for the '25-'26 school year.

It was moved and seconded to approve Action Item 3 as submitted. The motion passed.

Commissioner	M	S	Yes	No	Abstain	Absent
Paul Andresen			✓			
Audrey Cherep	✓		✓			
Susan Baltazar		✓	✓			

C. Information Item(s): These items are placed on the agenda as information and do not require discussion.

1. Active Recruitment Status Update
2. Advanced Step Placement Status Report
3. Items Submitted for Board Approval – April

IV. Next Regular Personnel Commission Meeting:

Tuesday, June 10, 2025, at 3:30 p.m. – *District Office Board Room*

V. Closed Session:

- ❖ **Public Comments for Closed Session Items ONLY:** Persons wishing to address the Personnel Commission regarding an item scheduled for closed session must submit the "Request to Address" card prior to the start of closed session.

None

VI. Adjournment:

There being no further business to come before the Personnel Commission, it is recommended that the meeting be adjourned

It was moved and seconded to adjourn the Personnel Commission meeting. The motion passed.

Commissioner	M	S		Yes	No	Abstain	Absent
Paul Andresen	✓			✓			
Audrey Cherep		✓		✓			
Susan Baltazar				✓			

TIME ADJOURNED: 4:22 p.m.

Paul Andresen
Chairperson, Personnel Commission
Anaheim Union High School District

UNLIMITED YOU**ANAHEIM UNION HIGH SCHOOL DISTRICT**

501 NORTH CRESCENT WAY • ANAHEIM, CA • 92801

(714) 999-2576 Fax: (714) 220-4502

HUMAN RESOURCES, CLASSIFIED

**ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION**

ELIGIBILITY LIST NO. Mechanic (2025-R04-MD)

POSITION: Mechanic
RECRUITMENT TYPE: OPEN
CERTIFICATION TYPE: OPEN

DATE ADVERTISED: 04/22/2025 – 05/13/2025

NUMBER OF APPLICATIONS RECEIVED

Number of qualified applicants:

37
17

MULTIPLE CHOICE EXAM 05/27/2025, 100% WEIGHT

Number of applicants invited:

17

Number of applicants who participated:

12

Number of applicants who passed:

12

TOTAL NUMBER CERTIFIED ON ELIGIBILITY LIST:**12**

BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

6/4/25
DATE

CERTIFICATION DATE: 06/10/2025
EXPIRATION DATE: 12/10/2025
EXTENDED EXPIRATION DATE:

UNLIMITED YOU**ANAHEIM UNION HIGH SCHOOL DISTRICT**

501 NORTH CRESCENT WAY • ANAHEIM, CA • 92801

(714) 999-2576 Fax: (714) 220-4502

HUMAN RESOURCES, CLASSIFIED

ANAHEIM UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION

ELIGIBILITY LIST NO. 2024-M15-MD

POSITION: Maintenance Service Worker (Promotional)

RECRUITMENT TYPE: PROMOTIONAL

CERTIFICATION TYPE: PROMOTIONAL

DATE ADVERTISED: 05/01/2024 – 05/22/2024

NUMBER OF APPLICATIONS RECEIVED:	51
NUMBER OF QUALIFIED APPLICANTS:	16

<u>MULTIPLE CHOICE EXAM: 06/20/2024, 0% WEIGHT</u>	
NUMBER OF APPLICANTS PARTICIPATING IN MULTIPLE CHOICE EXAM	15
NUMBER OF APPLICANTS PASSING MULTIPLE CHOICE EXAM	11

<u>STRUCTURED INTERVIEW: 10/14/2024, 100% WEIGHT</u>	
NUMBER OF APPLICANTS PARTICIPATING IN STRUCTURED INTERVIEW	11
NUMBER OF APPLICANTS PASSING STRUCTURED INTERVIEW	09

TOTAL NUMBER CERTIFIED ON ELIGIBILITY LIST:	09
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 BRANDON TIETZE, EXECUTIVE DIRECTOR, CLASSIFIED PERSONNEL

6/3/25
 DATE

CERTIFICATION DATE: 11/12/2024
 EXPIRATION DATE: 05/12/2025
 EXTENDED EXPIRATION DATE: 11/12/2025

CLASSIFICATION		POSTING/SCREENING					
Job Title	Exam Plan #	Assigned Technician	Recruitment Type	Certification Type	Date Posted	Date Closed	Calendar Days Posted
Campus Safety Aide (Substitute)	2022(6)-N02(Sub)-MD	Maryam	Open	Substitute	12/23/22	1/15/23	23
Clerical/Secretary Series (Substitute)	2023-CLER-SUB-TM	Denise	Open	Substitute	1/19/23	2/12/23	24
Warehouse Worker - Nutrition & Central Services (Substitute)	2023-W06-MD	Maryam	Open	Substitute	1/24/23	2/14/23	21
Bus Driver (Substitute)	2023-SUBR01-MD	Maryam	Open	Substitute	2/15/23	5/15/23	89
Health Services Technician (Substitute)	2023(2)-H01(Sub)-ND	Natalie	Open	Substitute	6/6/23	1/9/24	217
Transportation Van Driver	2023-R09-MD	Maryam	Open	Open	6/16/23	7/9/23	23
Bus Driver (Substitute)	2023(2)-SUBR01-MD	Maryam	Open	Substitute	6/21/23	Continuous	
Clerical/Secretary Series (Substitute)	2023(3)-CLER-SUB-TM	Denise	Open	Substitute	8/15/23	9/12/23	28
Translator/Interpreter (Spanish)	2023-S15P-TM	Tatiana	Open	Open	9/8/23	10/1/23	23
Food Services Assistant I (Permanent & Substitute)	2023(5)-F02-TM	Tatiana	Open	Open	10/25/23	11/15/23	21
Instructional Assistant - Behavioral Support	2023(3)-E23-AL	Andres	Open	Open	10/31/23	11/21/23	21
Instructional Assistant/Medically Fragile-Orthopedically Impaired	2023(5)-EM3-AL	Andres	Open	Open	10/31/23	11/21/23	21
Instructional Assistant/Medically Fragile-Orthopedically Impaired	2023(6)-EM3-AL	Andres	Open	Open	12/5/23	1/2/24	28
Food Services Assistant II (Promotional)	2023-F03-TM	Tatiana	Promotional	Promotional	12/21/23	1/11/24	21
Buyer	2024-B14-GL	Jocelyn	Open	Open	1/12/24	2/4/24	23
Food Services Assistant I (Permanent & Substitute)	2024(2)-F02-TM	Tatiana	Open	Open	2/14/24	3/6/24	21
ASB Accounting Technician	2024-B05-GL	Denise	Open	Open	2/16/24	3/10/24	23
Bus Driver Training Course	2024-BusTrain-MD	Maryam	Open	Open	2/29/24	3/28/24	28
Auditorium Operations Technician - Substitute [Staging/Lighting]	2024-O03(Sub)-MD	Maryam	Open	Substitute	3/8/24	3/31/24	23
Food Services Assistant I (Permanent & Substitute)	2024(3)-F02-TM	Tatiana	Open	Open	3/15/24	4/7/24	23
Substitute Instructional Assistant (SYS-SERIES)	2024-SYS-SUB-JM	Jocelyn	Open	Substitute	6/11/24	Continuous	N/A
Campus Safety Aide (Substitute)	2024-N02(Sub)-MD	Maryam	Open	Substitute	7/8/24	Continuous	
Substitute Instructional Assistant (SYS-SERIES)	2024(2)SYS-SUB-MD	Jocelyn	Open	Open	11/4/24	11/25/24	21
Technology Services Technician I (Substitute)	2024-I19(Sub)-MD	Maryam	Open	Substitute	11/22/24	12/15/24	23
Substitute Instructional Assistant (SYS-SERIES)	2025SYS-SUB-MD	Jocelyn	Open	Substitute	1/7/25	1/28/25	21
Bus Driver (Open)	2025-R01-MD	Maryam	Open	Open	1/10/25	2/2/25	23
Babysitter (On Call/As Needed)	2025-BBY-JM	Jocelyn	Open	Substitute	1/14/25	2/4/25	21
Technology Services Technician I	2025-I19-MD	Maryam	Open	Open	1/31/25	2/23/25	23
Bilingual Testing	2025-BLT	Denise	N/A	N/A	3/5/25	3/26/25	21
Substitute Instructional Assistant (SYS-SERIES)	2025(2)SYS-SUB-MD	Jocelyn	Open	Substitute	3/17/25	4/7/25	21
Food Services Assistant III (Bilingual & Non-Bilingual) - Promotional	2025-F05-DM	Denise	Promotional	Promotional	3/17/25	4/7/25	21
Warehouse Worker - Central Services	2025-W04-CR	Tatiana	Open	Open	3/17/25	4/8/25	22
Summer Assignment - Senior Administrative Assistant - School Support	2025 SUMMER - SEN ADMN -	Denise	Promotional	Promotional	3/21/25	4/6/25	16
Summer Assignment - Office Assistant (Bilingual & Non-Bilingual)	2025 SUMMER-S05-DM	Denise	Promotional	Promotional	3/21/25	4/6/25	16
Summer Assignment - IA - LOARA/SAVANNA HS (Promotional Only)	2025 SUMMER IA-LOARA/SAV	Jocelyn	Promotional	Promotional	3/21/25	4/6/25	16
Summer Assignment - IA - HOPE SCHOOL (Promotional Only)	2025 SUMMER IA - HOPE - JM	Jocelyn	Promotional	Promotional	3/21/25	4/6/25	16
Summer Assignment - Custodian (Promotional Only)	2025 SUMMER - CUSTODIAN -	Maryam	Promotional	Promotional	3/21/25	4/6/25	16
Bus Driver Training Course	2025-BusTrain-MD	Maryam	Open	Open	4/23/25	5/21/25	28

ADVANCED STEP PLACEMENT REPORT														
Effective Date	Classification (full job title)	MO	HR	Salary Range	Adv Step	Step 1 Monthly Rate	Step 1 Hourly Rate	Adv Step Monthly Rate	Adv Step Hourly Rate	Annual Cost at Step 1	Annual Cost at Adv Step	Amount Change by Hour	Amount Change by Month	Amount Change by Year
2024-25														
8/5/2024	IA- Specialized Academic Instruction	9	5.75	CSEA-43	6	\$3,567	\$20.27	\$4,353	\$24.72	\$22,728	\$27,718	\$4.45	\$554	\$4,990
7/29/2024	Custodian	12	8	AFSCME - 48	3	\$3,886	\$22.42	\$4,252	\$24.53	\$46,634	\$51,023	\$2.11	\$366	\$4,389
10/14/2024	Custodian	12	8	AFSCME - 48	2	\$3,886	\$22.42	\$4,103	\$23.67	\$46,634	\$49,234	\$1.25	\$217	\$2,600
10/21/2024	Custodian	12	8	AFSCME - 48	3	\$3,886	\$22.42	\$4,252	\$24.53	\$46,634	\$51,023	\$2.11	\$366	\$4,389
12/16/2024	Custodian	12	8	AFSCME - 48	2	\$4,125	\$23.43	\$4,288	\$24.37	\$48,735	\$50,690	\$0.94	\$163	\$1,955
11/6/2024	Translator	10.5	8	CSEA - 53	5	\$4,562	\$25.93	\$5,334	\$30.32	\$47,193	\$55,183	\$4.39	\$761	\$7,990
8/1/2024	Secretary-Attendance(Bilingual)	10	8	CSEA - 53	3	\$4,562	\$25.93	\$4,926	\$28.00	\$44,946	\$48,534	\$2.07	\$359	\$3,588
8/1/2024	Food Services Manager I	10	8	MMA - 3	4	\$5,440	\$31.38	\$6,095	\$35.16	\$54,393	\$60,945	\$3.78	\$655	\$6,552
8/19/2024	Senior Administrative Assistant	12	8	CSEA - 59	7	\$5,276	\$29.99	\$6,546	\$37.20	\$62,380	\$77,377	\$7.21	\$1,250	\$14,997
9/3/2024	Secretary-School Support (Bilingual)	11	8	CSEA - 53	2	\$4,562	\$25.93	\$4,737	\$27.32	\$49,441	\$52,091	\$1.39	\$241	\$2,650
8/26/2024	Secretary-Attendance(Bilingual)	10	8	CSEA - 53	3	\$4,562	\$25.93	\$4,926	\$28.41	\$44,946	\$49,245	\$2.48	\$430	\$4,299
9/3/2024	FSA I	9	3	AFSCME - 41	5	\$3,398	\$19.29	\$3,893	\$22.58	\$11,285	\$13,210	\$3.29	\$214	\$1,925
10/21/2024	FSM I	10	8	MMA - 3	3	\$5,440	\$31.38	\$5,867	\$33.84	\$54,393	\$58,657	\$2.46	\$426	\$4,264
11/18/2024	Office Assistant (Bilingual)	10	8	CSEA - 47	2	\$3,932	\$22.32	\$4,093	\$23.61	\$38,689	\$40,925	\$1.29	\$224	\$2,236
2/3/2025	Community Schools Coordinator	12	8	MGMT - 8	2	\$6,114	\$35.27	\$6,348	\$36.62	\$73,363	\$76,171	\$1.35	\$234	\$2,808
3/3/2025	Wellness Coach Specialist	10	8	CSEA - 59	4	\$5,276	\$29.99	\$5,931	\$33.71	\$51,983	\$58,432	\$3.72	\$645	\$6,448
4/7/2025	FACES	12	8	CSEA - 59	5	\$5,276	\$29.99	\$6,171	\$35.07	\$62,380	\$72,947	\$5.08	\$881	\$10,567
3/3/2025	Wellness Coach Specialist	10	8	CSEA - 59	2	\$5,276	\$29.99	\$5,488	\$31.19	\$51,983	\$54,063	\$1.20	\$208	\$2,080
3/3/2025	Wellness Coach Specialist	10	8	CSEA - 59	3	\$5,276	\$29.99	\$5,704	\$32.42	\$51,983	\$56,196	\$2.43	\$421	\$4,212
4/30/2025	Wellness Coach Specialist	10	8	CSEA - 59	5	\$5,276	\$29.99	\$6,171	\$35.07	\$51,983	\$60,789	\$5.08	\$881	\$8,805
2/15/2025	Payroll Manager	12	8	MGMT - 20	5	\$8,158	\$47.06	\$9,537	\$55.02	\$97,886	\$114,443	\$7.96	\$1,380	\$16,557
1/2/2025	Food Services Operations Supervisor	12	8	MGMT - 14	8	\$7,053	\$40.69	\$8,890	\$51.28	\$84,637	\$106,664	\$10.59	\$1,836	\$22,028
1/6/2025	Secretary Attendance	10	8	CSEA - 15	4	\$4,341	\$25.04	\$5,080	\$29.30	\$43,403	\$50,787	\$4.26	\$738	\$7,384
3/31/2025	Secretary-School Support (Bilingual)	11	8	CSEA - 53	3	\$4,562	\$26.31	\$4,926	\$28.41	\$50,165	\$54,169	\$2.10	\$364	\$4,004
4/28/2025	Food Services Manager	10	8	AMMA - 5	4	\$5,699	\$32.87	\$6,395	\$36.89	\$56,976	\$63,944	\$4.02	\$697	\$6,968
2024-2025 TOTAL FISCAL IMPACT												\$92,938		

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1. Retirements/Resignations/Terminations, effective as noted:

	<u>Location:</u>	<u>Effective</u>
Avila, Maritza Food Services Assistant 1	Loara High School	04/08/2025
Chacon, Jose Campus Safety Aide	Western High School	04/10/2025
Garcia Cortez, Ambar Instructional Assistant – Behavioral Support	Loara High School	04/25/2025
Hipolito, Ismael Bus Driver	Transportation Department	05/09/2025
Holley, Jon Food Services Assistant 1	South Jr. High School	04/21/2025
Lu, Ha Food Services Assistant 1	Anaheim High School	02/21/2025
Maldonado, Roxanne Instructional Assistant – Behavioral Support	South Jr. High School	04/04/2025
Morgan, Keia Instructional Assistant – Behavioral Support	Anaheim High School	05/05/2025
Neri, Alexis Instructional Assistant – Specialized Academic Instruction	Kennedy High School	04/25/2025
Tello, Guillermina Food Services Assistant 1	Magnolia High School	04/01/2025

2. Employment, effective as noted:

	<u>Range/Step:</u>	<u>Effective:</u>
Permanent Employees:		
Aguilar, Jerry Jr. Instructional Assistant – Behavioral Support	51/04	04/07/2025
Bejines-Martinez, Luis Bus Driver	55/03	04/08/2025
Boyd, Xavier Food Services Assistant 1	41/04	04/28/2025
Bunney, Israel Food Services Manager 2	05/04	04/28/2025

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Chavez, Tania Instructional Assistant – Behavioral Support	51/01	04/07/2025
Felipe, Amber Instructional Assistant – Behavioral Support	51/01	04/24/2025
Inskeep, Belinda Family and Community Engagement Specialist	59/05	04/07/2025
Moraza, Armando Instructional Assistant – Specialized Academic Instruction	43/01	04/07/2025
Paredes, Jennifer Instructional Assistant – Bilingual (Spanish)	47/03	04/21/2025
Pittman, Caleb Bus Driver	55/03	04/08/2025
Prado, Natali Instructional Assistant – Specialized Academic Instruction	43/01	04/09/2025
Velasquez, Cyndy Athletic Trainer	62/04	04/07/2025
Zalameda, Raquel Instructional Assistant – Behavioral Support	51/01	04/14/2025
Promotions:		
Sharafat, Syed Wellness Coach	59/03	04/14/2025
Substitute Employees:		
Agustiniano, Mayerli Intern	\$16.50/Hr.	09/03/2024
Avilez, Arleene Substitute Office Assistant – Bilingual	47/01	04/14/2025
Avilez, Arleene Substitute Secretary – Bilingual	53/01	04/14/2025
Cabezas, Jennifer Substitute Instructional Assistant - Behavioral Support	51/01	04/16/2025
Cabezas, Jennifer	51/01	04/16/2025

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Substitute Instructional Assistant -
Special Abilities

Cabezas, Jennifer Substitute Instructional Assistant - Specialized Academic Instruction	43/01	04/16/2025
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Castrejon, Joanna Intern	\$16.50/Hr.	09/03/2024
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Chavez, Lizbeth Intern	\$16.50/Hr.	09/03/2024
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Durazo, Haley Substitute Arts Assistant 2	60/10	04/25/2025
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Franco, Jessica Intern	\$16.50/Hr.	09/03/2024
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Garcilazo, Anileydy Substitute Instructional Assistant - Behavioral Support	51/01	04/09/2025
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Garcilazo, Anileydy Substitute Instructional Assistant - Bilingual (Spanish)	47/01	04/09/2025
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Garcilazo, Anileydy Substitute Instructional Assistant - Special Abilities	51/01	04/09/2025
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Garcilazo, Anileydy Substitute Instructional Assistant - Specialized Academic Instruction	43/01	04/09/2025
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Gow, James Substitute Arts Assistant 2	60/10	04/07/2025
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Hernandez, Josephine Substitute Arts Assistant 2	60/10	04/03/2025
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Herrera, Stephanie Intern	\$16.50/Hr.	09/03/2024
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Katindig, Eduardo Jr. Substitute Arts Assistant 2	60/10	04/21/2025
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Laren, Grant Substitute Arts Assistant 2	60/10	04/10/2025
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Lloyd, Emma Intern	\$16.50/Hr.	09/03/2024
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Marasco, Matthew Substitute Campus Safety Aide	43/03	04/21/2025
Miranda, Janet Substitute Office Assistant	43/01	04/22/2025
Nunez, Ruby Intern	\$16.50/Hr.	09/03/2024
Patel, Rahi Intern	\$16.50/Hr.	04/17/2025
Paz, Andrea Intern	\$16.50/Hr.	09/03/2024
Torres, Jordan Intern	\$16.50/Hr.	09/03/2024
Turek, Gerald Intern	\$16.50/Hr.	09/03/2024
Urrutia, Angelica Intern	\$16.50/Hr.	09/03/2024
Villanueva, Mandi Intern	\$16.50/Hr.	09/03/2024

3. **Food Services Student Workers**

Effective

Maddox, Midori	04/11/2025
Than, Russell	04/25/2025
Velasco, Sofia	04/25/2025